

# PROJECT Committee

## DRAFT MINUTES

Date: Thursday, July 10, 2025 @ 10:00 am

By Zoom

The meeting was called to order by Project Committee Chairman Richard Kunau at 10:03 AM.

In Attendance by ZOOM:

Committee Members: *Richard Kunau*  
*Luke Stevenson*  
*Ken Woodworth*  
*Jordan Searle*  
*Dusty Wilkins.*

Admin: *Sharon Hardy*  
*Rachelle Osterhout*  
*Doreen McMurray*

Absent: *Hannah Sanders*

1. **Minutes** from the Previous Meeting dated Monday, November 4, 2024, were sent via email to the committee. Dusty Wilkins motioned to accept the minutes as written. Luke Stevenson seconded the motion. Motion carried.
2. **Treasurer's Report** summary was reviewed orally by Treasurer Ken Woodworth. The current balance in the Project Committee account as of June 8, 2025 is \$ 47,260.43. Ken Woodworth motioned to accept the financial summary. Dusty Wilkins seconded the motion. Motion carried.

The committee reviewed the Project Expense/Income spreadsheet for 2023 through June of 2025. Dusty Wilkins made the motion to contact Burley Reminder and pay \$2,000 toward past newsletter printings which we have not yet received bills for. Jordan Searle seconded the motion. Motion passed.

Ken Woodworth motioned to accept the Project Expense/Income spreadsheet as presented. Luke Stevenson seconded the motion. Motion carried.

3. Minidoka SWCD has been paying the **ICRMP insurance** on the drills but have not yet been reimbursed for the payments in 2023, 2024, or 2025. Jordan Searle motioned to pay Minidoka SWCD \$ 2,028.75 to cover the past 3 years' insurance premiums (2023 - \$550.00, 2024 - 670.25, 2025 - 808.50). Ken Woodworth seconded the motion. Motion carried.
4. **Drill Update.** The Committee discussed the current condition of the direct seed drills and the expenses for repairs that were needed this year. The repair technician believes the completed repairs should allow for several years of further use. The Committee wants to continue renting and repairing the drills as needed.
5. **The Moisture Monitoring Project** is in the middle of the second year. Admin reported on the grower forum held in February. The committee would like the Admin to plan another forum for February 2026. One concern was noted about the frail/flimsy nature of the antennas.

The committee would like the Admin to contact growers and check on the current status of monitors and grower participation. Dusty Wilkins made the motion that if the monitors are not in the ground without reasonable issue, growers are to return them to the districts with no refund (as per contract). Luke Stevenson seconded the motion. Motion carried.

6. **WORKSHOPS.** The Committee reviewed the 2025 workshop and would like to continue holding these educational workshops for farmers. They reviewed a tentative agenda for the January 2026 workshop. Luke Stevenson suggested including a speaker on How to Control Weeds/Herbicide Resistance. More pens and notepads will be needed. Ken Woodworth motioned to purchase pens and notepads. Jordan Searle seconded the motion. Motion carried.

7. **Community Conservation Classes** were discussed. Committee members see the value of the classes but there is a concern that attendance is low. Admin will carry out the September 9th class with the topics of "Water-Wise / Fire-Wise / & Drought Resistant". Admin will plan 2 classes for 2026 but have permission to carry out more or less classes, as time/interest allows.
8. **Admin Wage reimbursements** to the districts for FY2025. Dusty Wilkins motioned to reimburse the districts for Admin wages for time spent working on Project Committee activities as follows: **Minidoka Admin** 167.5 hours x \$40 = \$ 6,700. **Cassia Admin** 382.9 hours x \$40 = \$15,316 (to be split between East Cassia and West Cassia at \$7,658 each).
9. External back-up hard drives and some flash drives are needed. Dusty Wilkins made the motion to spend up to \$400 on the drives. Luke Stevenson seconded the motion. Motion carried.

Meeting adjourned at 11:10 AM.

Respectfully submitted by Doreen McMurray and Sharon Hardy.