

**WEST CASSIA SOIL AND WATER CONSERVATION DISTRICT
DRAFT MINUTES – July 2021 BOARD MEETING
Cassia County Commission Chambers
July 13, 2021 at 5:30 p.m.**

Place: Morey's Steakhouse
Date: 2021
Time: 5:30 p.m.
Presiding: Richard Kunau

Supervisors Present

Richard Kunau – Chairman
Kathy Poulton - Treasurer
Brent Stoker - Member

Employees and Agency Representatives:

Rachelle Osterhout, Administrative Assistant
Doreen McMurray, I&E Specialist
Melanie Nebeker, TA2020
David Mabey- NRCS
Carolyn Firth- ISWCC

Supervisors Not Present:

Ken Black – Member
Jordan Searle – Vice-Chairman

ACTION ITEMS

- I. Meeting called to Order by:** Richard Kunau called meeting to order at 5:36pm
- II. Changes to Agenda:** none
- III. Minutes for previous meeting – May 11, 2021 Minutes –** Kathy Poulton moved to approve Minutes of previous meeting with 3 grammatical changes. Brent Stoker seconded. Motion Carried.
- IV. Treasurer's Report:** Kathy Poulton reviewed treasurer's report. Kathy Poulton moved to approve Treasurer's Report for June. Brent Stoker seconded. Motion Carried.

Brent Stoker made a motion to pay for all 2021 Awards Banquet expenses (July 13, 2021) for both districts from the US Treasury refund money. Kathy Poulton seconded. Motion carried.

ACTION ITEMS

- V. OLD BUSINESS:**
 - 1. The Vinyl Sign is posted on the office door in the Cassia County Court House.
- VI. AGENCY REPORTS/ REQUESTS**
 - 1. **NRCS Update** - Covid update: Start of reopening process will begin October 1, 2021. David made the selection to replace Nate Huber. The new hire will be in the Rupert office. They will also be filling Haydn Carson's place at the Burley office. David received an email about the outstanding MOA's, he just wanted the district to be aware. There is a facilitator training for the LWG August 5, 2021 from 9 to 12. The districts have been invited to attend.
 - 2. **ISWCC Update-** Melanie and Carolyn finished the soil sampling. They also collected soil aggregates. The University of Idaho also requested infiltration tests. State of Idaho signed new CREP 10 year sign-ups at higher rates. ISWCC sent out a survey that is due July 31, 2021.
- VII. NEW BUSINESS**
 - 1. **Admin Report:**
 - a. **TA 2020-** Melanie has been busy with soil sampling and webinars. She completed one high tunnel and has been busy getting CRP's completed for grazing. Melanie has boot camp training at the end of the month.

- b. **Cotterel Boat Station** – Betty Carlson gave a report on the situation regarding the terminated employee. He did not show up for work again. The new employee to replace him is working out great. There are a lot of snakes (rattle snakes and blow snakes) coming into the rest area and boat station areas. Betty reviewed the policy in the Boat Station worker's manual. There is a copy in Rachelle's office and one located in the desk at the boat station. Overtime and holiday pay guidelines are listed in the manual. June had record boat inspections (1,265). July already has 600 inspections and the month isn't half over yet. They are very busy often with boats lining up. Employees must be independent and pro-active in their work.

2. Calendar of Events

- a. **Next Board meeting** – Tuesday August 10, 2021 @ 11:00am Masonic Lodge Burley

3. Supervisor's Report:

- a. **FY2022 Budget Review** – Budget was handed out. Board members will study budget at home and discuss at August's meeting.
- b. **Scholarships** – 2 scholarships were received. Kathy had studied the scholarships and presented information on them. Brent made a motion to award \$500 to each applicant (Melissa Hardy from Oakley High School and Ben Geary from Burley High School). Kathy Poulton seconded. Motion carried. Recipients will be invited to attend August's board meeting to receive their checks.

The Meeting Adjourned at 6:03 pm.

Respectfully submitted by Doreen McMurray