

EAST CASSIA SOIL & WATER CONSERVATION DISTRICT
East Cassia Board Meeting
DRAFT MINUTES – September 3, 2024 BOARD MEETING

Place: NRCS Office
Date: September 3, 2024
Time: 1:00 PM
East Cassia Presiding: Rob Cottle

East Cassia Supervisors Present
Rob Cottle – Chairman
Steve Ward- Vice Chairman
Ken Woodworth- Treasurer
Hannah Sanders- Member

Employee and Agency Representatives:
Rachelle Osterhout- Admin
Carolyn Firth- ISWCC
David Mabey- NRCS
Ellie Burken- Pheasants Forever

Not Present:
Kurt Heward- Member
Mark Webb- Associate Member
Brogan Higley- Associate Member

ACTION ITEMS

- I. Called Meeting to Order:** Chairman Rob Cottle at 1:10 PM
- II. Changes to agenda:** No changes
- III. Approve minutes of previous meeting:** August 2024 Minutes – Steve Ward moved to approve Minutes of previous meeting. Hannah Sanders seconded the motion. Motion Carried.
- IV. Treasurer’s Report:** Ken Woodworth shared the August 2024 Treasurers Report (Transaction Detail) with the board. Hannah Sanders moved to approve Treasurer’s Reports. Steve Ward seconded the motion. Motion Carried.
- V. Calendar of Events:**
 - 1. Next Board Meeting:** November 6, 2024: McGregor Building, Rupert Idaho
October & November Meeting will be combined
 - 2. Mid-Snake RC&D Meeting:** September 20, 2024: Tubbs Berry Farm
 - 3. Land Judging:** October 8-9, 2024
Kurt Heward will deliver backhoe for Mark Webb to dig pits. Steve Ward & Hannah Sanders will help during contest.
 - 4. Conservation Class #3:** October 15, 2024: Cassia County Fairgrounds- Art Building
 - 5. Speech Contest:** October 22, 2024: Minidoka hosting: McGregor Building
Rob Cottle & Steve Ward will help.
 - 6. Division IV Meeting:** October 30, 2024: East Cassia SWCD hosting (see details below)
 - 7. Local Work Group Meeting:** November 6, 2024: Minidoka Fairgrounds, David will facilitate (10am- 1pm)
 - 8. IASCD Conference:** November 12-14, 2024: Idaho Falls, Idaho
 - 9. Legislative Luncheon:** December 17, 2024: Minidoka hosting (see details below)

VI. AGENCY REPORTS/ REQUESTS

- 1. ISWCC:** Carolyn Firth shared the Commission’s update. They are busy working on the new budget. George Hitz is requesting additional information on the Financial & Match Report. She is willing to assist Rachelle Osterhout in getting it completed. There is still time to sign up for CREP. Cassia County has great rental rates right now. They contracts are 10 years instead of 15 years. She asked the board to be thinking about WQPA projects for the upcoming year. She would like to work on them prior to funding being available.
- 2. NRCS:** David Mabey introduced Ellie Burken. She is the new Pheasants Forever employee that will be in the NRCS office. They have had meetings with partnerships (BLM, Fish & Game, Forest Service, ect.) and foresees partnership growing and being very active. David had the second round of interviews for an Admin Assistant position. The NRCS will be posting it again. The Planner Position for the Burley office will be posted as well. There was discussion for the Local Work Group Meeting date. November 6, 2024- 10:00 AM to 1:00 PM. David would like to meet with the points of contacts from each of the districts (together or separately) to review the process.

VII. NEW BUSINESS

1. **Associate Member:** The East Cassia SWCD Board discussed adding a new Associate Member to their board. Steve Ward made the motion to appoint Brogan Higley to an Associate Member of the East Cassia Soil & Water Conservation District Board. Hannah Sanders seconded the motion. Motion Carried.
2. **Board Meeting Time:** The East Cassia SWCD Board discussed changing the regular meeting time. Steve Ward made the motion to move the board meeting time to 12:00- Noon. Hannah Sanders seconded the motion. Motion Carried
3. **East Cassia Scholarship Application:** The East Cassia SWCD Board reviewed the scholarship application. Ken Woodworth made the motion to accept the changes made to the scholarship application. Hannah Sanders seconded the motion. Motion Carried

VIII. OLD BUSINESS

1. **Pivot Trac Trailer:** Rob Cottle shared the update with the board. Ben Beck has added the attachment to the Pivot Trac Filler. He has an individual testing it out in a field to make sure it will work how he expects.
2. **Division IV Meeting Update:** Doreen McMurray has been busy planning the meeting. She has reserved Wick's Steakhouse for the meeting. They will have 8 oz Brisket, Tri-Tip Buffet for \$33.00. Tentatively Lt. Governor Scott Bedke is scheduled to be the guest speaker. He is out of the country and his staff will confirm with him when he is available. Rachelle Osterhout shared the tentative agenda with the board.
3. **Other-**
 - **Tree Sale List Update:** Doreen McMurray placed the tree sale order with Schumachers' Nursery. They do not have Siberian Pea-shrub available.

Adjourn: Meeting adjourned 2:39 PM

Minutes respectfully submitted by Rachelle Osterhout.