

**WEST CASSIA SOIL AND WATER CONSERVATION DISTRICT  
DRAFT MINUTES –November 14, 2023 BOARD MEETING**

**Place:** McGregor Building Rupert Fairgrounds  
**Date:** November 14, 2023  
**Time:** 9:00 am  
**Presiding:** Richard Kunau

**Supervisors Present**  
Richard Kunau – Chairman  
Jordan Searle – Vice-Chairman  
Chad Searle - Member

**Employees, Guests, and Agency Representatives:**  
Doreen McMurray, I&E Specialist  
Rachelle Osterhout, Admin  
Betty Carlson, Inspection Station Manager  
Jeff Poulson, CPA

**Supervisors Not Present:**  
Ken Black – Vice-Chairman  
Brent Stoker - Member  
Kyle Bowers – Associate Member

**ACTION ITEMS**

- I. Meeting called to Order by:** Chairman Richard Kunau at 9:03 a.m.
- II. Changes to Agenda:** Need to discuss NACD Dues.
- III. Jeff Poulson, CPA** presented printed copies of the Audit for FY2023. He discussed the graphs showing cash and district expenditures. He stated that Rachelle is keeping very good records for the districts. The audit looks good. The only item of slight confusion is caused by the district functioning on the Fiscal Year and the Inspection Station running on a calendar year.
- IV. Minutes for previous meeting:** August 8, 2023 Minutes – Jordan Searle moved to approve the Minutes of the previous meeting. Chad Searle seconded. Motion Carried.
- V. Treasurer’s Report:** The Board reviewed the financial transaction detail sheet. The board had questions on the IASCD entry – wondering what was included in the details of that bill. Board discussed IASCD conference and appreciated the help provided by our admin. The board discussed their CD. They would like more information and options available for the CD. Jordan Searle moved to approve Treasurer’s Report as written. Chad Searle seconded. Motion Carried.
- VI. Next Meeting:** The next board meeting will be held on December 12 in conjunction with a visit from ICRMP insurance presentation and question session. All 3 districts may plan to attend.
- VII.** Board members were encouraged to attend the **Mid-Snake RC&D meeting** on December 1<sup>st</sup> in Twin Falls. Chanel Tewalt, the ISDA director will speak about ISDA work and the Quagga Mussel eradication efforts.

**ACTION ITEMS**

**VIII. NEW BUSINESS**

- 1. Invasive Species Inspection Station:** Betty Carlson presented information on the Inspection Station. YTD - through October 31<sup>st</sup>, Law enforcement returned 498 vehicles and okayed 209 to continue. There were at least 1,813 by-passes. There has been no MOU with Cassia County Sheriff this year. The boat station could use more officer coverage. Board discussed possibility of increasing ISP coverage if Cassia County does not get an MOU signed for the upcoming year.  
We have a new monthly MOU with ISDA which Richard signed. The MOU will allow the station to continue through November 30. We will receive a new MOU monthly if ISDA wants the station to continue. As of November 1<sup>st</sup>, the employee hours were cut down to 9 hour shifts for both day and night for Monday through Thursday, and 10 hour shifts for Friday-Sundays. So far, November watercraft traffic has been: 1<sup>st</sup> week 23 watercraft during day shift and 19 at night. 2<sup>nd</sup> week of November saw 18 watercraft during the day and 18 at night with 20+ drive-bys.  
Betty would like to provide a thank you to workers. Chad Searle made the motion for Betty to look into purchasing sweatshirts for inspection station employees for up to \$60 each. Jordan Searle seconded the motion. Motion carried.
- 2. Jordan Searle motioned to pay \$150 to NACD dues and qualify for the Bronze level. Chad Searle seconded the motion. Motion carried.**
- 3. The board read thank you notes from Kolter Mabey for the sale of his lamb at the fair and from LSEE.**

The Meeting Adjourned at 9:56 a.m. with a motion from Jordan Searle. Respectfully submitted by Doreen McMurray.