

**EAST CASSIA SOIL & WATER CONSERVATION DISTRICT  
MINUTES – October 7, 2025 BOARD MEETING**

**Place:** LSEE site: Oakley, ID

**Date:** October 7, 2025

**Time:** 12:30 PM

**East Cassia Presiding:** Rob Cottle

**District Employees:**

Rachelle Osterhout- Admin

Doreen McMurray- I&E Specialist

**East Cassia Supervisors Present**

Rob Cottle- Chairman

Kurt Heward- Vice Chairman

Hannah Sanders- Member (via phone)

Mark Webb- Associate Member

**Not Present:**

Ken Woodworth- Treasurer

Brogan Higley- Member

Steve Ward- Associate Member

**ACTION ITEMS**

- I. **Called Meeting to Order:** Chairman Rob Cottle at 12:33 PM
- II. **Changes to agenda:** No changes
- III. **Approve minutes of previous meeting:** August 2025 Minutes – Hannah Sanders moved to approve Minutes of previous meeting. Kurt Heward seconded the motion. Motion Carried.
- IV. **Treasurer's Report:** Kurt Heward presented the August 2025 and September 2025 Treasurers Report (Transaction Detail) with the board. Hannah Sanders moved to approve Treasurer's Reports. Kurt Heward seconded the motion. Motion Carried.
- V. **Calendar of Events:**
  1. **Next Board Meeting:** November 4, 2025 @ 12:00 Noon
  2. **LSEE Setup:** October 7, 2025 Call Kurt for digging the holes. Rob will help with setup
  3. **LESS Contest:** October 8, 2025
  4. **Speech Contest:** November 4, 2025 @ 6:30 PM, NRCS Office Minidoka
  5. **Legislative Luncheon:** November 5, 2025 @11:00 AM, Malad Fire Station (Doreen will gather RSVP's)
  6. **Division IV Speech & Poster Contest:** November 13, 2025, Kimberly, ID
  7. **IASCD Conference:** November 18-20, 2025, Boise ID
- VI. **NEW BUSINESS**
  1. **Tree Sale List Approval:** The East Cassia Board reviewed the 2026 tree order list. Austrian Pine is not available in the correct size of plug. The Board reviewed the list of possible replacements. Doreen McMurray informed the Board the prices have increased about \$.20 per tree. Kurt Heward made the motion to add Flame Willow to the 2026 tree order and to increase the amount per bundle to \$25.00. Hannah Sanders seconded the motion. Motion Carried.
  2. **FY 2025 Performance Report:** The East Cassia SWCD board members reviewed the FY2025 Performance report. Hannah Sanders made the motion to approved the FY 202 Performance Report. Kurt Heward seconded the motion. Motion Carried.
  3. **Budget Adjustment:** The East Cassia Board reviewed the FY 2026 budget and the proposed adjustments to the Awards & Prizes and Speech & Poster. Kurt Heward made the motion to change Awards & Prizes to Banquet Awards with the budget amount of \$150.00. Then Speech & Poster to Speech & Poster Contest & Prizes with the budget amount of \$425.00 Hannah Sanders seconded the motion. Motion Carried.
  4. **Local Government Registry Report:** Rachelle Osterhout has prepared the report. Ken Woodworth will review it before it is submitted. The due date is December 1, 2025.
  5. **Other:**
    - Doreen McMurray shared an idea that has been discussed at Mi-Snake RC&D meetings. The idea was how do we be proactive to take care of irrigation pipes in the event invasive mussels spread?

- The East Cassia Board discussed increasing the funding request to Cassia County in the spring. It was determined they will have to present a clear, compelling justification for the increased request.

**Adjourn:** Meeting adjourned 1:16 PM

*Minutes respectfully submitted by Rachelle Osterhout.*