

EAST CASSIA SOIL & WATER CONSERVATION DISTRICT
East Cassia Board Meeting
DRAFT MINUTES – January 30, 2024 BOARD MEETING

Place: McGregor Building
Date: January 30, 2024
Time: 10:30 AM
East Cassia Presiding: Rob Cottle

East Cassia Supervisors Present
Rob Cottle – Chairman
Steve Ward- Vice Chairman
By Speaker Phone (all members could hear each other and participated in the meeting)
Ken Woodworth- Treasurer
Hannah Sanders- Member
Not Present:
Kurt Heward- Member
Mark Webb- Associate Member

Employee and Agency Representatives:
Rachelle Osterhout- Admin
Doreen McMurray- I&E Specialist

ACTION ITEMS

- I. **Called Meeting to Order:** Chairman Rob Cottle at 10:38 am.
- II. **Ratify the Action Discussed during the January 2, 2024 Executive Session:**
Entered the Following Changes to January 2, 2024 East Cassia SWCD Meeting Minutes
Ken Woodworth made a motion for Doreen McMurray to receive a pay increase to \$28.00 per hour and 20 hours of paid personal leave per year. Rachelle Osterhout to receive a pay increase to \$22.50 per hour and 20 hours paid personal leave per year. These changes will take effect on the February 1, 2024 payroll. Hannah Sanders seconded the motion. Motion Carried.
- III. **Changes to agenda:** No changes
- IV. **Approve minutes of previous meeting:** Ken Woodworth moved to approve the minutes for the January 2, 2024 meeting. Hannah Sanders seconded the motion. Motion carried.
- V. **Treasurer's Report:** Ken Woodworth read January 2024 Treasurer's Report (Transaction Detail). Hannah Sanders made a motion to approve the report. Ken Woodworth seconded the motion. Motion carried.
- VI. **Calendar of Events:**
 - 1. **IAMP Multi District Meeting:** February 9, 2024 7:00 PM Jerome High School
 - 2. **Moisture Monitoring Project Opening Forum:** February 12, 2024
 - 3. **Request for Funding- Cassia County Commissioners:** February 26, 2024 11:00 AM
Hannah Sanders will be at the meeting
 - 4. **Next Board Meeting:** March 5, 2024
 - 5. **Mid-Snake RC&D Meeting:** March 15, 2024

VII. OLD BUSINESS

- 1. **Participants for Moisture Monitoring Project:** Doreen McMurray is looking for more participants for the Tri-District Moisture Monitoring Project. East Cassia board members will be sending names and contact information.
- 2. **Pivot Track Filler Update:** Rob Cottle updated the East Cassia Board members on the project. The final price for the custom trailer from Big Bubba Trailer Sales in Ogden Utah is \$1,944.00. They require 50% down payment. The district received clarification from ISWCC and Poulsen CPA about paying taxes on the pivot track filler. ISWCC provided ST-101 and Idaho Code that covers irrigation equipment. Jeff Poulsen sent information regarding Idaho State Tax Commission tax/ sale use. Rob Cottle and Rachelle Osterhout filled out the ST-101, Customer information form for Ag-Vantage. The cost for the pivot track filler is \$5,097.00. Rachelle Osterhout contacted ICRMP. The district will need to provide year, make, model, value and vin (if possible) when they pick up the equipment. ICRMP also sent a sample use agreement that can be edited. They also recommended hiring an attorney to review everything prior to renting equipment. East Cassia will charge \$250.00 per day to rent the equipment. Doreen McMurray will be advertising in the newsletter and on social media.

Ratify Motion for Pivot Track Filler in the January 2, 2024 East Cassia SWCD Minutes

Ken Woodworth made a motion to increase the cap on the purchase from \$7,500.00 to \$8,000.00 and the amount being withdrawn from the DL Evans Bank CD from \$7,500.00 to \$8,000.00 to cover costs

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associated with the purchase such as legal fees to review the contract, licensing, insurance, ect. Steve Ward seconded the motion. Motion Carried.

VIII. NEW BUSINESS

- 1. Awards Banquet (June):** West Cassia SWCD will be hosting the awards banquet in June 2024. Doreen McMurray and Rachelle Osterhout asked the Supervisors to be thinking about individuals they would like to honor and awards to be presented. Rachelle forwarded the Butte SWCD newsletter with information about awards they presented at their banquet for the board to review for ideas.

- 2. Dues/ Donation:**

Ken Woodworth made the motion to pay \$150.00 to Idaho Ag in the Classroom and \$50.00 to Envirothon. Hannah Sanders seconded the motion. Motion Carried.

Adjourn: Meeting adjourned 10:55 AM

Minutes respectfully submitted by Rachelle Osterhout.