

**EAST CASSIA SOIL & WATER CONSERVATION DISTRICT**  
**East Cassia Board Meeting**  
**DRAFT MINUTES – June 13, 2024 BOARD MEETING**

**Place:** Burley Straw Maze  
**Date:** June 13, 2024  
**Time:** 8:00 PM  
**East Cassia Presiding:** Rob Cottle

**East Cassia Supervisors Present**  
Rob Cottle – Chairman  
Ken Woodworth- Treasurer  
Kurt Heward- Member

**Employee and Agency Representatives:**  
Rachelle Osterhout- Admin

**Not Present:**  
Steve Ward- Member  
Hannah Sanders- Member  
Mark Webb- Associate Member

**ACTION ITEMS**

- I. Called Meeting to Order:** Chairman Rob Cottle at 8:11 PM
- II. Changes to agenda:** No changes
- III. Approve minutes of previous meeting:** April & May 2024 Minutes – Kurt Heward moved to approve Minutes of previous meetings. Ken Woodworth seconded. Motion Carried.
- IV. Treasurer's Report:** Ken Woodworth shared the April & May Treasurers Report (Transaction Detail) with the board. Kurt Heward moved to approve Treasurer's Report. Ken Woodworth seconded. Motion Carried.
- V. Calendar of Events:**
  - 1. Next Board Meeting:** August 2, 2024, NRCS Office
  - 2. Community Conservation Project-** Pollinators: June 18, 2024- 7- 8:30, Cassia County Courthouse
  - 3. RC&D Meeting:** June 21, 2024, Twin Falls, Idaho
- VI. OLD BUSINESS**
  - 1. No Old Business**
- VII. NEW BUSINESS**
  - 1. FY 2024 Budget Approval of Amendments:** East Cassia SWCD review the FY 2024 budget. Ken Woodworth made the motion to approve the amendments made to the FY 2024 budget. Kurt Heward seconded the motion. Motion Carried.
  - 2. FY 2025 Budget Review/ Approval:** East Cassia reviewed the FY 2025 Proposal. The board updated amounts for the following: College Scholarships, KYG, NRC, Other Donations, Idaho Ag in The Classroom, Pivot Track Filler Project, Banquet, Tours, Workshops, Fair booth, and Supervisor Lodging. Ken Woodworth made the motion to approve the changes and accept the FY 2025 Budget. Kurt Heward seconded the motion. Motion Carried.
  - 3. ISWCC:**
    - Financial And Match Report FY 2025:** East Cassia reviewed the Financial and Match Report for FY 2025. Kurt Heward made the motion to approve the Financial and Match Report FY 2025. Ken Woodworth seconded the motion. Motion Carried.
    - District Survey for FY 2024:** East Cassia reviewed the District Survey for FY 2024. Kurt Heward made the motion to approve the District Survey. Ken Woodworth seconded the motion. Motion Carried.
    - Update:** Rachelle Osterhout shared Delwyne Trefz monthly update. Agency Re-Organization: Loretta Strickland is moving to a new position and they are in the process of filling the Operations Manager position. The Commission will be meeting June 20, 2024 and will be reviewing the WQPA project proposals. Financial & Match Reports due August 16, 2024 and District Surveys due July 31, 2024.
  - 4. ICRMP Estimate:** The East Cassia Board reviewed the letter and estimate from ICRMP. Rachelle Osterhout will contact insurance agents to compare rates. She will update the board at the August meeting.
  - 5. Idaho Ag in The Classroom:** East Cassia will no longer be donating to Idaho Ag in The Classroom.
  - 6. LWG Facilitator:** NRCS would like to know if the District would like a facilitator for the Local Work Group Meeting in the fall. East Cassia would like David Mabey to facilitate the meeting.

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**7. Other:**

- **Root-Viewing Boxes:** Rachelle Osterhout shared information about Root-viewing box fabrication to the East Cassia board. Rachelle will contact local high school ag programs to build the boxes. The board would like to display them at the office, fair, land judging, ect.

**Adjourn:** Meeting adjourned 8:58 PM

*Minutes respectfully submitted by Rachelle Osterhout.*