

EAST CASSIA SOIL & WATER CONSERVATION DISTRICT
East Cassia Board Meeting
DRAFT MINUTES – September 5, 2023 BOARD MEETING

Place: Burley Field Office
Date: September 5, 2023
Time: 1:00 PM
East Cassia Presiding: Rob Cottle

East Cassia Supervisors Present
Rob Cottle – Chairman
Steve Ward- Vice Chairman
Hannah Sanders- Member
Kurt Heward- Member

Employee and Agency Representatives:
Rachelle Osterhout- Admin
Carolyn Firth- ISWCC

Not Present:
Ken Woodworth- Treasurer
Mark Webb- Associate Member

ACTION ITEMS

- I. East Cassia Board Meeting called to Order by:** Chairman Rob Cottle at 1:27PM.
- II. Changes to agenda:** ICRMP discussion to New Business
- III. East Cassia- Approve minutes of previous meeting:** Hannah Sanders moved to approve the minutes for the July 2023 meeting. Steve Ward seconded the motion. Motion carried.
- IV. East Cassia- Treasurer’s Report:** Steve Ward made the motion to accept the July and August 2023 Treasurer’s Report. Hannah Sanders seconded the motion. Motion carried.
- V. Calendar of Events:**
 - 1. RC&D Meeting:** September 22, 2023 Firewise Garden @ CSI
 - 2. Next Board Meeting:** October 3, 2023
 - 3. LSEE Prep Day:** October 11, 2023 Kurt Heward and Steve Ward offered to help
 - 4. LSEE Contest:** October 12, 2023 (Doreen will be in contact with more details)
 - 5. Speech Contest:** October 17, 2023 6 to 9 PM, Cassia County Commissioners Chambers. Rob Cottle and Steve Ward offered to help
 - 6. Division IV Fall Meeting:** October 25, 2023 Fairfield Idaho
 - 7. IASCD Conference:** November 7-10, 2023 Boise, Idaho
- VI. OLD BUSINESS**
 - 1. Envirothon Planning Meeting Email vote to Approve Doreen McMurray & Rachelle Osterhout to Attend:** Hannah Sanders, Yes. Ken Woodworth, Yes. Rob Cottle, Yes. Kurt Heward, Yes. Steve Ward, Yes.
 - 2. Grant Writing Workshop Email Vote to Approve Doreen McMurray & Rachelle Osterhout to Attend:** Hannah Sanders, Yes. Ken Woodworth, Yes. Rob Cottle, Yes. Kurt Heward, Yes. Steve Ward, Yes.
- VII. NEW BUSINESS**
 - 1. Tree Sale Location:** Rachelle Osterhout shared concerns about the current location for bagging and handing out orders. Doreen McMurray contacted the Cassia County Fair office about using one of the fair buildings for our tree sale. The district has been approved to use the Education and Arts Building. Once the orders are filled, Doreen McMurray, Sharon Hardy and Rachelle Osterhout will set up a schedule to hand them out. Steve Ward made a motion to move the tree sale to the Cassia County Fairgrounds. Kurt Heward seconded the motion. Motion Carried.
 - 2. Online Access to Bank Accounts & Visa:** Rachelle Osterhout asked East Cassia SWCD for permission to setup online access for bank accounts and the visa. Kurt Heward made a motion to move East Cassia SWCD bank accounts and visa to have online access. Steve Ward seconded the motion. Motion Carried.
 - 3. ICRMP:** East Cassia SWCD independent agent’s contract and appointment has been cancelled, and they are no longer authorized to represent or assert affiliation with ICRMP. The district has the choice to find a new agent or work directly with ICRMP. Rachelle Osterhout will be emailing the current documents for the board to review
 - 4. Regional Land & Soil Judging Event in Murtaugh:** September 21, 2023. Doreen McMurray would like permission to attend the event. Hannah Sanders made a motion for Doreen to attend the Regional Soils Event in Murtaugh Idaho. Steve Ward seconded the motion. Motion Carried.

VIII. AGENCY REPORTS/ REQUESTS

1. **NRCS Update:** David Mabey was unable to attend the meeting. Carolyn Firth shared with the board the EQIP and RCPP deadline is October 6, 2023. NRCS staff have been busy with end of year contract clean up.
2. **ISWCC Update:** Carolyn Firth updated the board that the Match funding has been approved. The District Allocation Work Group will meet the second week of September to review all District Financial and Match reports. The DAWG will develop a recommendation which may be different from the ISWCC staff recommendation. During the September 21st ISECC meeting, both the DAWG and ISWCC staff recommendations will be presented to the Commissioners for their review. Once the Commissioners approve the match allocation information, the 28-day judicial appeal window will begin. At the end of the 28 days, barring no appeals, the Commission will begin the process to allocate the match fund to Districts in November.

Carolyn was able to attend an all staff meeting in Boise Idaho in August.

Adjourn: Hannah Sanders Moved to Adjourn Meeting at 2:50 PM. Steve Ward seconded. Motion Carried

Minutes respectfully submitted by Rachelle Osterhout.