

## Direct Seed Committee Meeting Minutes

September 4, 2018

2:00 pm Burley Field Office

In Attendance: Richard Kunau            Mark Webb            Russell Suchan  
Brent Stoker            Ken Woodworth            Dusty Wilkins  
Doreen McMurray            Jessica Anderson            Sharon H. Wilmot  
David Mabey

Meeting called to order by Chairman Richard Kunau at 2:12 pm. Minutes from previous meeting were reviewed. Russ Suchan made motion to accept minutes. Dusty Wilkins seconded. Motion carried. Committee Treasurer Ken Woodworth reviewed all expenditures and income. Total expenses were \$4277.25. Deposits were \$17,992.96. Mark Webb motioned to approve treasurer's report. Brent Stoker seconded the motion. Motion carried.

### BUSINESS:

I. **BUDGET:** Committee reviewed the Proposed Budget for FY 2018-2019. Mark Webb and Ken Woodworth made a motion to transfer all newsletter advertising income, and all expenses associated with the newsletter (including printing, postage, and admin hours spent preparing newsletter and billing) to the Direct Seed & Cover Crop Project Budget. Dusty Wilkins seconded the motion. Motion carried. Russell Suchan made motion to include the newsletter income and all associated expenditures into the printed proposed FY18-19 Budget. Mark Webb seconded. Motion passed.

II. **ADMINISTRATIVE HOURS** spent on Direct Seed work from January 2017 through the end of the fiscal year (ending June 30, 2018) were reviewed. These hours are reimbursed at \$17.50 per hour as grant stated. Minidoka 179.5 hours and Cassia 425.35 hours to be split equally between East Cassia and West Cassia. Ken Woodworth made a motion to reimburse the districts for Admin hours. Brent Stoker seconded. Motion passed.

III. **DRILLS:** Drills were stored at Stotz for most of the winter so no winter storage fee was incurred. Repair was made by renter from Crown Farms of \$104.78. Brent Stoker made motion to reimburse landowner for their repairs. Mark Webb seconded. Motion carried.

Stotz now requires a credit application for any charges. Board decided NOT to apply for their credit. Ken Woodworth made a motion to get a debit card with \$1,500 per month limit be attached to the direct seed account to pay for purchases. Russell Suchan seconded. Motion passed.

Committee discussed need for drill disc replacement soon. Russ will talk to Minico Diesel Mechanics teacher and Richard will talk to Burley and/or Declo Ag teachers.

Committee discussed how to handle renter complaints. Discussed the possibility of developing a Drill Refund Policy. They decided against this, opting for making a decision on a case by case basis as needed. Discussed the problem with Von Gibby's rental and reimbursement. He claimed there was a calibration issue with the drill. Full refund was given. Committee has the right to refuse service to anyone. Will not rent to him again.

IV. **SEED REBATES:** Only one seed rebate application has been received. Committee discussed the intent, the seed varieties planted, and rental of our drill. Committee noted the agreement with the intent of the seed rebate program. Russell Suchan made a motion to pay Rebate of \$785.00 to Brad Darrington. Dusty Wilkins seconded. Motion carried.

V. **OFFICE SUPPLIES:** Mark Webb motioned for purchase of the following **office supplies:** 2 large plastic folding tables, a laptop for Minidoka Office (to pay 1/2), and 2 rolls of stamps (1 for ea office), and printer ink cartridges for each office. Russell Suchan seconded motion. Motion passed. Sharon will order/purchase supplies.  
Committee will consider printer and computer program needs at next meeting.

VI. **COVER CROP DEMO PROJECT:** The field behind the Burley office is no longer available for a demo project. Brent Stoker will check with Randy Bauscher for another possible location & project. David shared Marlon Winger's demo project idea having shared seed mix with Miller Research. David also gave a handout on NRCS notes on Soil Health cooperation.

VII. **WORKSHOP:** Discussed the arrangements for the upcoming 2019 Soil Health Sustainability Workshop. Will be held at Burley Inn & Convention Center on Wednesday, February 6, 2019. Doreen has secured location, speakers, and Elsberg Studios for audio and visual assistance. Keith Berns will require \$1,250 plus travel expenses. Other speakers will have no cost. Discussed the tentative agenda and change in the break out workshop sessions. Board suggested having NO exact sign up for break-out sessions. Discussed having all display booths in hallway and increasing cost, and assigning exact display location with cost increase of \$500 for tables in main lobby and \$250 for tables in secondary hallway. Supporting business are welcome to supply advertising items. Discussed possibility of IASCD donation \$1,500 toward the workshop, and NRCS matching that amount. Doreen asked what strings will be attached. Waiting for word from Benjamin Kelley (IASCD) and Shawn Nield (NRCS).

Mark Webb motioned to adjourn. Brent seconded. Meeting adjourned 4:35 p.m.

Submitted by Doreen McMurray.

*Note: The Board may hold an executive session to discuss legal and personnel matters pursuant to St Idaho Code §74-206(1)(A)(B).*