

**WEST CASSIA SOIL AND WATER CONSERVATION DISTRICT
DRAFT MINUTES – May 2021 BOARD MEETING
Masonic Lodge Burley
May 11, 2021 at 11:00 a.m.**

Place: Masonic Lodge Burley
Date: April 13, 2021
Time: 11:00 a.m.
Presiding: Kathy Poulton

Supervisors Present:
Kathy Poulton – Treasurer
Brent Stoker – Member
Ken Black - Member
Richard Kunau – Chairman
Jordan Searle – Vice Chairman

Employees and Agency Representatives:
Rachelle Osterhout, Admin
Doreen McMurray, I&E Specialist
Melanie Nebeker, TA2020 NACD
Carolyn Firth, ISWCC
David Mabey, Via ZOOM

Supervisors Not Present:

ACTION ITEMS

- I. **Meeting called to Order by Richard Kunau at 11:06AM**
- II. **Changes to Agenda:** No changes
- III. **Minutes for previous meeting –March 2021 Minutes – Jordan Searle moved to approve the minutes of the previous meeting. Ken Black seconded. Motion Carried.**
- IV. **Treasurer’s Report:** Report presented by Kathy Poulton and discussed by board. Jordan Searle moved to approve Treasurer’s Report for West Cassia, Ken Black seconded. Motion Carried.

ACTION ITEMS

V. OLD BUSINESS

1. **Computer Update-** The new office computer has been installed.
2. **Sign for Office Door-** Rachelle went to pick up the sign and it was wrong. It will be ready this week so we can get it picked up and hung on our door.

VI. NEW BUSINESS

1. Calendar Events:

- a. **Next Board meeting** –June 8, 2021 @ 11:00 am. Doreen made the suggestion to check on meeting in the Commissioners Chambers or the Commissioners Luchroom at the Courthouse. Rachelle is going to check with Tina Powers about reserving one of the rooms for the next meeting.

2. Supervisor’s Report:

- a. **FY 2022 Budget-** We are working on getting the budget updated. Megan Heward has been helping check, get it organized and prepared to present at the next board meeting.
- b. **Remaining Match Funds-** The funds that the Governor held back were released and the district received the remaining funds. The check has been deposited.
- c. **NRCS Local Work Group Meeting-** NRCS would like to meet earlier in the year (September). The reasoning behind this is it fits in their deadlines, their FY starts October 1st, and they also like to be able to look at other projects before it is frozen. Also Curtis said he would like to bring it to the districts and give them an equal seat for decisions. East Cassia made the suggestion to meet in June instead. The board discussed this and suggested meeting the 2nd week in November and they would like a facilitator for the meeting. David said he will check with the date.

3. Office Items- None

4. Admin Report –

- a. **TA2020-** Melanie presented her updated timecard. She has added sections to detail what she has been working on. It will serve a dual purpose, keeping track of her time and help with the TA report. Melanie and Rachelle finished and submitted the grant report this last month.

She has been working on High Tunnels, helping Samantha with her contracts through NRCS, finished FSA compliances, helping Dinah as much as she can over the computer (only one employee allowed in Rupert office), helped resolve phone line issues at the NRCS office. Do to a Covid exposure the office was closed for a week this past month, Melanie teleworked from home. NRCS is requesting the districts carry liability coverage on Melanie in order for her to drive government vehicles. The district is wondering why she is not covered through NRCS? Any traveling she is required to do is 100% with NRCS. David, Rachelle, Melanie and Doreen are working to find a solution.

- b. **Cotterel Boat Station** – Starting Monday, May 17, 2021 the boat station will be running 24 hours a day. ISP is present for boat station support. There is no contract yet from Cassia County Sheriff's office. Jordan Searle is checking with the Sheriff's office to see about coverage out to the boat station.

- c. **Other-**

- a. Kathy read a Thank You card from Doreen for the gift when her Father passed away.
- b. Spring Banquet/ Picnic- Doreen is checking to see if July 13th, at Morey's Steakhouse will work. They board discussed who they would like to honor. Brent suggested members with the groundwater restoration project. (Brian and Jaxon Higgs). They also discussed giving out High School Scholarship Awards, and Supervisor Awards.
- c. Seedling Tree Sale- All trees have been handed out. There were 2 orders that were incorrect. One of the orders we shorted the 450 trees. Megan contacted 5 different nurseries as well as other districts and she could not get the order filled. He asked if his refund could be put towards the 2022 ordering season. She contacted Schumacher's and that order has been put on the 2022 order. The other order was 8 bundles of Lombardy poplar and they only received 1. Megan was able to fill the order with the leftover Lombardy and Norway and she gave him 1 extra bundle to apologize for the error. We had wonderful help getting the orders filled. Kathy Poulton, Mark Webb, Brent Stoker (he also brought 3 other people to help), Melanie Nebeker, Sharon Hardy, Megan Heward and Rachelle Osterhout.

VII. AGENCY REPORTS

NRCS Update: David Mabey- They have received their funding. They are still waiting on the Sage Grouse funds. David also requested additional funds. They are working on CRP enrollment.

ISWCC Update: Carolyn Firth – Carolyn and Melanie will be burying the “Soil Your Undies” in the middle of June. Carolyn is also working on Post Harvest Sampling. Carolyn also presented where the funding options are for the Match Funding: Equal distribution- 16 districts in favor, Reduce Cap on Match- 11 districts in favor, Increase Base- 6 districts in favor, Status Quo- 4 districts in favor, Comprehensive Restructure- 3 districts in favor, Base Match Funding on Performance (Tiered Approach)- 1 district in favor. 41 of 50 districts have voted. The deadline for the Commission to submit to the Governor's Office proposals for legislation we would like to introduce during the 2022 legislative session is early June 2021.

May 2021

Adjourn- Kathy Poulton moved that the meeting be adjourned. Jordan Searle seconded. The Meeting Adjourned at 12:55 pm.

Respectfully submitted by Rachelle Osterhout