

Mini-Cassia Direct Seed & Cover Crop Project COMMITTEE MEETING MINUTES

January 8, 2019 - 11:30 am Burley Field Office

In Attendance: Chairman - Richard Kuanu, Treasurer - Ken Woodworth
Committee Members - Brent Stoker, Brian Kossman, Mark Webb, Dusty Wilkins,
Others - David Mabey, Sharon Wilmot, Jessica Anderson, Doreen McMurray

Meeting called to order by Chairman Richard Kuanu at 11:30 am. Dusty Wilkins made a motion to accept the minutes from previous meeting. Mark Webb seconded. Motion passed. Treasurer Ken Woodworth verbally reviewed expenses and income, and made a motion to accept treasurer's report and pay the bills. Dusty Wilkins seconded. Motion carried.

BUSINESS:

1. Guest Cheyenne Suchan from DL Evans bank discussed possible ways the committee could set up debit or credit cards for the Mini-Cassia Direct Seed & Cover Crop Project. Mark Webb made a motion to activate 2 credit cards with total of a combined \$2000 limit. 1st card will be in Sharon Wilmot's name with \$1,500 limit and 2nd card will be in Jessica Anderson's name for \$500 limit. One card will be kept in each office to purchase supplies needed for drills. Brian Kossman seconded. Motion passed. Mark Webb made a motion for larger expenses (ie: replacing/repairing discs) to be paid for by a special "single use" debit card to be activated by a committee signer calling the bank. Sharon will pick up the card, and returned to the bank after use to be destroyed. This "single use" card will be limited to \$7,500. Cheyenne Suchan collected signatures needed and will get the paperwork started. A copy of these minutes will be provided to DL Evans bank.
2. Budget was reviewed. It reflects changes added at last meeting (newsletter income & expenses).
3. Drills: Both drills will be taken to Stotz Equipment for winter inspection and repairs. (Richard - Cassia, Dusty - Mindoka) Sharon or Dusty will review with Stotz the repairs to be completed.
4. Ken Woodworth made a motion to pay the following seed rebates up to the \$2,000 max:

\$1,200 to Aaron Firth	(full amount requested)
\$2,000 to Wendell Robinson	(\$3,915 requested)
\$2,000 to Luke Adams	(\$5,702 requested)
\$2,000 to Brian Kossman	(\$8,760 requested)

Brent seconded the motion. Motion passed.
5. Ken Woodworth made motion to reimburse the 3 districts for employee time at the grant amount of \$17.50 per hour. Mark Webb seconded. Motion passed.
6. Doreen presented information on the progress of the Soil Health Workshop. She is working on all speaker arrangements, 1-2 press releases each week, new brochure, flyers, packet materials, handouts, and facility and food arrangements. Pens, magnets, and pocket knives will be ordered. Sharon is working on booth displays and donations, Jessica is handling the registration and email contacts. Russ Suchan will MC the workshop.

Lunch was arranged for by Jessica (including soups she made).

Meeting Adjourned at 1:18 pm

Respectfully Submitted by Doreen McMurray, Sharon H Wilmot, & Jessica Anderson

Doreen McMurray