

Mini-Cassia Direct Seed & Cover Crop Project COMMITTEE MEETING MINUTES

November 5, 2019 - 12:15 pm Burley Field Office

In Attendance: Chairman - Richard Kuanu, Committee Members - Mark Webb and Dusty Wilkins. Others - David Mabey, Steve Ward, Ken Black, Carolyn Firth, Sharon Wilmot, LaRae Warren, and Doreen McMurray.

Meeting began with lunch provided to all 3 districts from Costa Vida. Meeting called to order by Chairman Richard Kuanu at 12:30 pm. Dusty Wilkins made a motion to accept the minutes from the previous meeting and the Treasurer's Report with one name spelling correction - "Wilkins". Mark Webb seconded. Motion passed.

BUSINESS:

1. Mark Webb made a motion to get a new credit card for LaRae Warren (new Admin for East & West Cassia SWCD) and remove Jessica Anderson's card (Jessica terminated her employment). Dusty Wilkins seconded the motion. Passed.
2. Budget was passed out for review.
3. Drill Repairs: Both drills are in need of major repair. Sharon presented a list of needed repairs and presented bids from local repair shops. Committee selected Ag Advantage (Jeff Jerolimek) to do the work at \$60 per hour. Mark Webb made a motion to have Ag Advantage repair the drills. Dusty Wilkins seconded. Motion passed. Sharon will call and make arrangements. Dusty will transport Minidoka Drill. Richard will transport Cassia drill.
4. Drill Storage: Richard Kuanu will store Cassia drill when repairs are completed. Aaron Firth will store Minidoka drill after repairs are completed.
5. Dusty Wilkins made a motion to pay the following seed rebates up to the \$2,000 max:

\$ 420.00	to Zack Darrington	(full amount requested)
\$ 815.50	to Kelly Kunzler	(full amount requested) (Spring planting)
\$ 303.66	to Kelly Kunzler	(full amount requested) (Fall planting)
\$ 840.00	to Rod Jones	(full amount requested)
\$ 2,000.00	to Gary Fowler	(maximum amount for rebate)

Mark Webb seconded the motion. Motion passed.
\$4,379.16 total paid this meeting. Balance in account for seed rebates: \$6,293.84.
After reviewing seed rebate records and comparing to the grant, the corrected balance for seed rebates left in the bank account is \$7,426.34.
6. Cassia had an unpaid bill that Jessica has not been able to collect. Steve Ward called the renter. Bill will be cleared up this week.
7. Mark Webb made a motion to reimburse the 3 districts for employee time at the grant amount of \$17.50 per hour. East Cassia: \$2,111.38, West Cassia: \$2,111.37, Minidoka: \$2,73875. Dusty Wilkins seconded. Motion passed.
8. Doreen presented information on the progress of the Soil Health Workshop. She is working on all speaker arrangements, 1-2 press releases each week, new brochures, flyers, packet materials, handouts, and facility and food arrangements. "SWAG" will be ordered. Sharon will work on booth displays and donations, LaRae will handle the registration and email contacts. Richard Kuanu will MC the workshop. Dusty Wilkins made the motion to keep "SWAG" purchases below \$1,461.00. Mark Webb seconded.

Motion passed. Mark Webb made a motion to allow the printing of materials as similar to past years. Dusty Wilkins seconded.

9. Dusty Wilkins made a motion to order needed supplies. ie: printer ink, paper, and postage stamps for both offices matching polo shirts for admin. at the workshop, lanyards for committee & admins, pens workshop gadgets, and handouts, digital pointer, and 2 folding wagons. Mark seconded the motion. Motion passed.

Motion to adjourn the meeting at 2:30 by Mark Webb, seconded by Dusty Wilkins.

Respectfully Submitted by Doreen McMurray, Sharon H Wilmot, & LaRae Warren.

Doreen McMurray