

**WEST CASSIA SOIL AND WATER CONSERVATION DISTRICT
DRAFT MINUTES – NOVEMBER 2020 – JOINT BOARD MEETING WITH WEST CASSIA & MINIDOKA SWCDs
Masonic Lodge Burley
November 10, 2020 at 11:00 a.m.**

Place: Masonic Lodge Burley
Date: November 10, 2020
Time: 11:00 a.m.
Presiding: Richard Kunau

Supervisors Present:
Richard Kunau – Chairman
Jordan Searle – Vice Chairman
Kathy Poulton – Treasurer
Brent Stoker – Member
Ken Black – Member

Employees and Agency Representatives:
LaRae Warren, Administrative Assistant
Doreen McMurray, I & Education Specialist
Betty Carlson, Manager Cotterel Boat Station
Carolyn Firth, ISWCC

Supervisors Not Present:

ACTION ITEMS

- I. **Meeting called to Order by Richard at 11: 08 am**
- II. **Changes to Agenda:** Steve, East Cassia, moved to have an overview of the Land Judging Event. Ken East Cassia, seconded. Motion carried.
- III. **Minutes for previous meeting – September 2020 Minutes – Richard moved to approve Minutes of previous meeting and pay all bills.** Jordan seconded. Motion carried.
- IV. **Treasurer’s Report:** Report was reviewed and discussed by Kathy. Ken moved to approve Treasurer’s Reports for both September and October and pay all bills. Brent seconded. Motion Carried.

ACTION ITEMS

- V. **OLD BUSINESS – None**
- VI. **NEW BUSINESS**

1. Calendar of Events:

- a. **Next Board meeting** – Next meeting December 8, 2020. Joint meeting.
- b. **IASCD Meeting** – November 12, 2020 at 9 am Boise Annual Zoom info handed out.
- c. **Local Work Group Meeting** – November 18, 2020, 1 – 4 pm Zoom info handed out.
- d. **Tree Sales** – Start February 2021. Info on Website.

2. Cotterel Boat Station:

- a. **Manager’s Report** – Betty reported the Stats for this year’s season. Successful season.
- b. **Employee Bonus** – Will discuss further when the payment for November is paid by ISDA.

3. Supervisor’s Report:

- a. **Direct Seed Drill** – Rental – 22 Rentals and approx. \$20,268. Meeting to follow today.
- b. **TA2020** – TA2019 Grant is expiring next month. Salary to be determined for TA2020. NRCS supervisor will need to schedule the employee for field and office work hours. The District will advise NRCS to schedule employee for District work as needed. Funding for first quarter of 2021 has been paid to East Cassia. \$56,300 total annually. Agreement with TA Employee discussed. \$23 per hour. Jordan moved to approve salary agreement and to proceed with TA2020 Grant starting in January 2021. Brent seconded. Motion Carried.
- c. **LSO Reporting due December 1, 2020** – Need an approved budget.
- d. **Budget FY2020 and FY21 - Discussed budget plan.** Kathy moved to amend budget for TA2020 annual match funds to be \$3100 changed from 0, Brent seconded. Motion Carried. Kathy moved to accept and approve the budget with agreed changes, Jordan seconded. Motion Carried.

- e. **Performance Report Due December 20, 2020** – Discussed Report and Signed by Chairman, Richard Kunau. Kathy moved to confirm and certify the Performance Report, that it is true and accurate. Jordan seconded. Motion Carried.
 - f. **Soil Health Workshop 2021** – Will discuss the Workshop in the Direct Seed meeting. Mark moved for the Workshop to be canceled for 2021. Dusty (Minidoka Supervisor) seconded. Motion Carried. The workshop needs to be in person not a Zoom meeting. Covid-19 may not allow a large crowd to be inside.
 - g. **Franklin SWCD Donation Check** – After discussion the check will be kept in our checking account and not returned to the Franklin SWCD.
- 4. Office items:**
- a. **Budgets approved for FY2020 and FY2120 with changes.**
 - b. **4-H FHA Steer** – Jordan moved that we approve the purchase of a steer as a donation for the 4 H organization. Brent seconded. Motion Carried.
 - c. **Flowers Arrangement** – Sympathy card and flower arrangement for Chairman’s loss of his mother. Jordan moved to pay for flower arrangement. Brent seconded. Motion Carried.
- 5. Admin Report:**
- a. **TA2019 Employee Report:** Melanie has been quarantined for a week and could not attend the meeting.
 - b. **Admin working at Home Office:** Date to return to work at the NRCS office has not been determined.
 - c. **Land Judging Event overview by Doreen McMurray.** Thank you to all the Supervisors and others who helped with the event. It was a very successful 50th year event for the students from all over the State of Idaho. They received T-Shirts, patches, awards and money will be given to the winning teams for travel to the national event. Commissioners from both Cassia and Minidoka counties were present and Anita Falen, a soil scientist also attended. It was held at the Skaggs 6S Ranch in Declo.

VII. AGENCY REPORTS/REQUEST

- 1. NRCS Update:** David was under quarantine and unable to attend because of the Burley Office closure due to Covid-19 exposure to an employee.
- 2. ISWCC Update: Soil Sampling** – Great success this year. Found all 17 samples and turned what was left of them in to the University of Idaho staff for analysis. They may have a meeting to explain the results at some point in the future. The **ISWCC** is responding to the questionnaires that were sent out to the District Supervisors earlier this year. They are working on programs and plan to make some changes in response to the questionnaires.

Meeting Adjourned at 1:56 pm. Brent moved to adjourn the meeting. Jordan seconded.

Respectfully submitted by LaRae Warren